##### Timeline/Work Plan for LUK’s Mentoring Program

| **Target Start**  **Date** | **Target Completion Date** | **Actual Completion Date** | **Key Activities and Outcome Addressed**  **(refer to Outcome in Logic Model)** | **Responsible**  **Party(ies)** | **Explanation of Status/Activities Planned** |
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| 07/01/2025 | 08/01/2025 |  | **Activities:**   * Recruitment of mentors and mentees * Interview, screen, orient/train members   **Outcome Addressed:**   * 100% increase in youth enrolled over the reporting period * 100% of program youth matched with a mentor during the reporting period | * LUK Mentoring Recruiter * LUK Mentoring Coordinator * Mentoring Staff | * Advertise LUK Mentoring to potential mentors, screen applicants, match mentors with mentees * Host an orientation session to explain the program and offer training workshops on how to maximize the mentoring experience |
| 08/01/2025 | Ongoing |  | **Activities:**   * Match mentees with mentors * Matches define goals   **Outcome Addressed:**   * 70% of program youth in matches meet mentoring program requirements (defined as 85% of 8 mos/35 hrs or 12 mos/52 hrs) * 70% of program youth completing program requirements | * Mentoring Staff | * Mentoring matches hold initial meetings to establish their relationship and set goals * Short-term and long-term goals are developed and an action plan of how to achieve the goals * Communication and regular meetings are established |
| 08/01/2025 | 10/15/2025 |  | **Activities:**   * Monitor matches with face-to-face and other communication * Gather information for quarterly reports   **Outcome Addressed:**   * The program’s goal is to strengthen the community through high-quality, life-enriching, professionally supported one-to-one relationships between volunteer mentors and children in need | * Mentoring Staff * LUK Mentoring Coordinator | * Matches continue to meet to discuss progress, challenges, and successes * Gather information for first quarterly report due to [NPDI@LUK.org](mailto:NPDI@LUK.org) on 10/15/2025 and make necessary adjustments |
| 09/30/2025 | 04/15/2026 |  | **Activities:**   * Ongoing meetings and skill building * Gather information for quarterly reports   **Outcome Addressed:**   * 70% of program youth completing program requirements | * Mentoring Staff * LUK Mentoring Coordinator | * Provide workshops for mentors and staff including Motivational Interviewing and Sport Prevention Plus Wellness * Gather information for second and third quarterly reports due to [NPDI@LUK.org](mailto:NPDI@LUK.org) on 01/15/2026 and 04/15/2026 and make necessary adjustments |
| 04/15/2026 | 06/30/2026 |  | **Activities:**   * Final match meetings and celebration ceremony * Assessment and evaluations * Gather information for quarterly report   **Outcome Addressed:**   * 75% of program youth exhibit a desired change in the targeted behavior (short term) * 50% of program youth exhibit a desired change in the targeted behavior (long term) | * Mentoring Staff * LUK Mentoring Coordinator | * Matches have final meetings to reflect on the progress made, celebrate achievements, and discuss their experience * Assessments and evaluations are conducted to assess success and gather insights for the future * Gather information for final quarterly reports due to [NPDI@LUK.org](mailto:NPDI@LUK.org) on 07/15/2026 |
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