##### Timeline/Work Plan for LUK’s Mentoring Program

| **Target Start****Date** | **Target Completion Date** | **Actual Completion Date** | **Key Activities and Outcome Addressed** **(refer to Outcome in Logic Model)** | **Responsible****Party(ies)** | **Explanation of Status/Activities Planned** |
| --- | --- | --- | --- | --- | --- |
| 07/01/2025 | 08/01/2025 |  | **Activities:*** Recruitment of mentors and mentees
* Interview, screen, orient/train members

**Outcome Addressed:*** 100% increase in youth enrolled over the reporting period
* 100% of program youth matched with a mentor during the reporting period
 | * LUK Mentoring Recruiter
* LUK Mentoring Coordinator
* Mentoring Staff
 | * Advertise LUK Mentoring to potential mentors, screen applicants, match mentors with mentees
* Host an orientation session to explain the program and offer training workshops on how to maximize the mentoring experience
 |
| 08/01/2025 | Ongoing |  | **Activities:*** Match mentees with mentors
* Matches define goals

**Outcome Addressed:*** 70% of program youth in matches meet mentoring program requirements (defined as 85% of 8 mos/35 hrs or 12 mos/52 hrs)
* 70% of program youth completing program requirements
 | * Mentoring Staff
 | * Mentoring matches hold initial meetings to establish their relationship and set goals
* Short-term and long-term goals are developed and an action plan of how to achieve the goals
* Communication and regular meetings are established
 |
| 08/01/2025 | 10/15/2025 |  | **Activities:*** Monitor matches with face-to-face and other communication
* Gather information for quarterly reports

**Outcome Addressed:*** The program’s goal is to strengthen the community through high-quality, life-enriching, professionally supported one-to-one relationships between volunteer mentors and children in need
 | * Mentoring Staff
* LUK Mentoring Coordinator
 | * Matches continue to meet to discuss progress, challenges, and successes
* Gather information for first quarterly report due to NPDI@LUK.org on 10/15/2025 and make necessary adjustments
 |
| 09/30/2025 | 04/15/2026 |  | **Activities:*** Ongoing meetings and skill building
* Gather information for quarterly reports

**Outcome Addressed:*** 70% of program youth completing program requirements
 | * Mentoring Staff
* LUK Mentoring Coordinator
 | * Provide workshops for mentors and staff including Motivational Interviewing and Sport Prevention Plus Wellness
* Gather information for second and third quarterly reports due to NPDI@LUK.org on 01/15/2026 and 04/15/2026 and make necessary adjustments
 |
| 04/15/2026 | 06/30/2026 |  | **Activities:*** Final match meetings and celebration ceremony
* Assessment and evaluations
* Gather information for quarterly report

**Outcome Addressed:*** 75% of program youth exhibit a desired change in the targeted behavior (short term)
* 50% of program youth exhibit a desired change in the targeted behavior (long term)
 | * Mentoring Staff
* LUK Mentoring Coordinator
 | * Matches have final meetings to reflect on the progress made, celebrate achievements, and discuss their experience
* Assessments and evaluations are conducted to assess success and gather insights for the future
* Gather information for final quarterly reports due to NPDI@LUK.org on 07/15/2026
 |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |